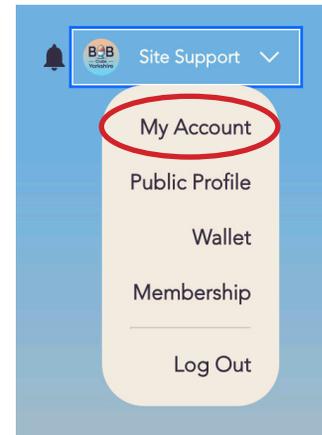


Profile Setup

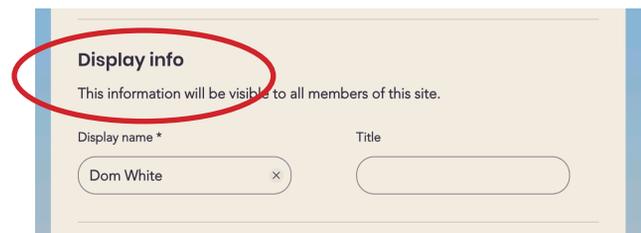
1) Once logged in, you can access your personal account details by clicking on your name in the top right corner of the BoB Yorkshire website.

Let's first look at **"My Account"**...



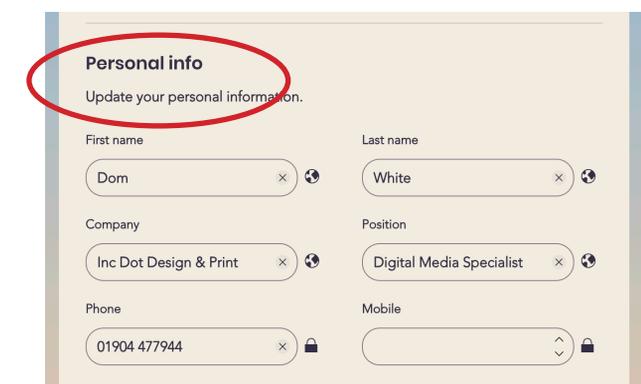
2) **Display Name:** Your first and last name as it'll be displayed online

Title: This is where you can put your business category which will be displayed below your display name



3) **Personal Info:** This information will be displayed on your public profile.

You can choose what information you would like to display publicly by clicking the World icon and changing from "Public" to "Private". Lock icons indicate Private which won't be displayed on your public profile.



4) **Update Info:** Submit your information and this will be displayed on your Public Profile.



Account Settings Cont.

5) Login info

Here you can amend your login email and password. You can also contact us directly to welcome@bobyorkshire.club if you're having any trouble.

Login info

View and update your login email and password.

Login email:
dw@inc-dot.com
[Change Email](#)

Password:
●●●●●●
[Change Password](#)

6) Profile URL

Here you can edit your personal profile URL to your name, your name and business, or how you would like people to find you on the BoB Yorkshire website

Profile URL

<https://www.bobyorkshire.club/members/dw5396>
[Edit URL](#)

7) Profile Privacy

If you'd like your profile to be private, you can make your public profile unavailable to view if you wish.

Profile privacy

Hide your profile page, and social aspects of your
[Make Profile Private](#)

8) Blocked members

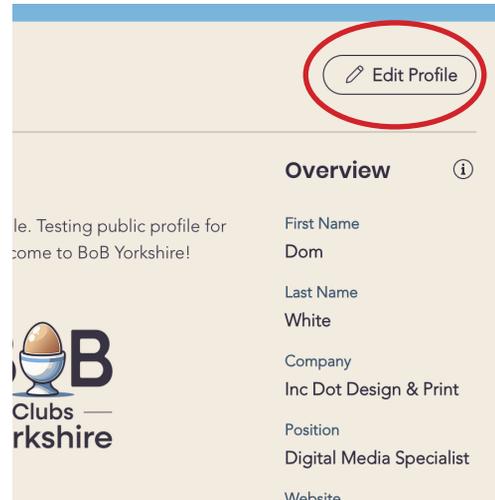
If at any time you no longer wish for a member to contact you, you can block them at your own will. If you are experiencing any difficulties with other site members, we strongly suggest you contact Site Support or email welcome@bobyorkshire.club, your Club Coordinator or Regional Director and we will take action immediately.

Blocked members

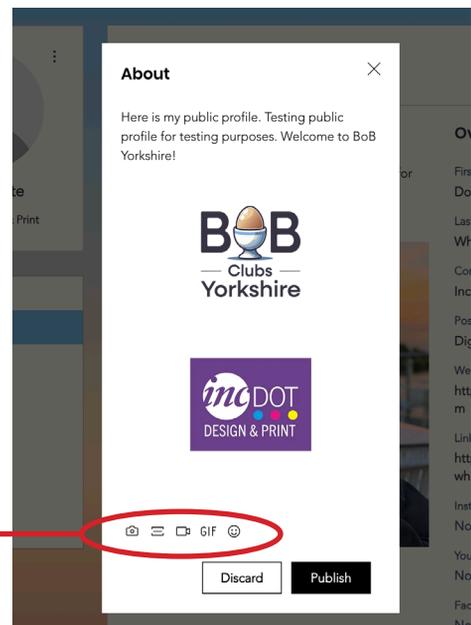
You haven't blocked anyone.

Public Profile

1) On your Public Profile page, you can edit your “About” section to include a bit about yourself, your logo and other information you’d like to display when visitors visit your profile.



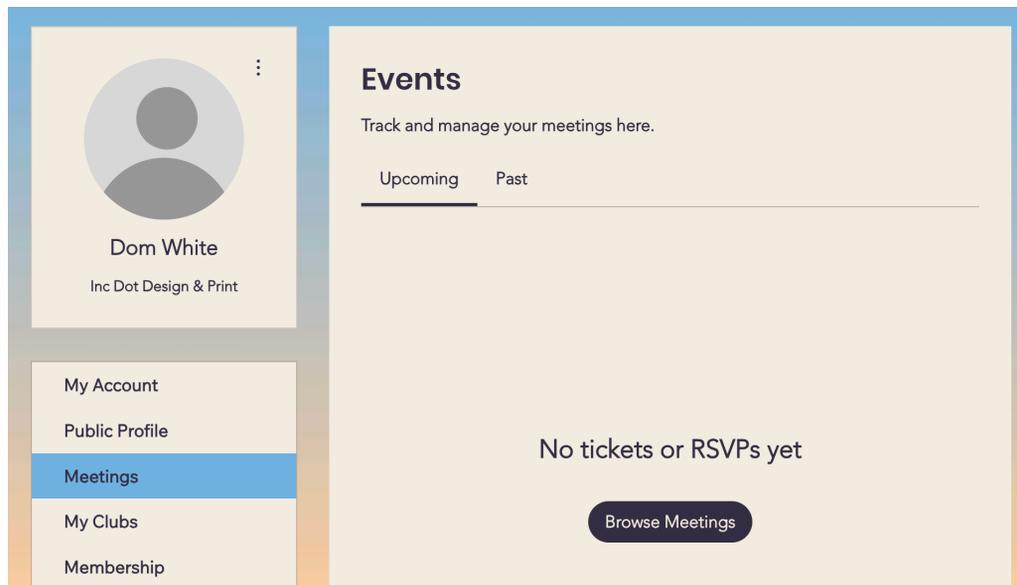
2) Type in your information and use the formatting buttons at the bottom for further editing capabilities.



3) Here you can upload photos, videos, GIFs and emojis to make your profile stand out

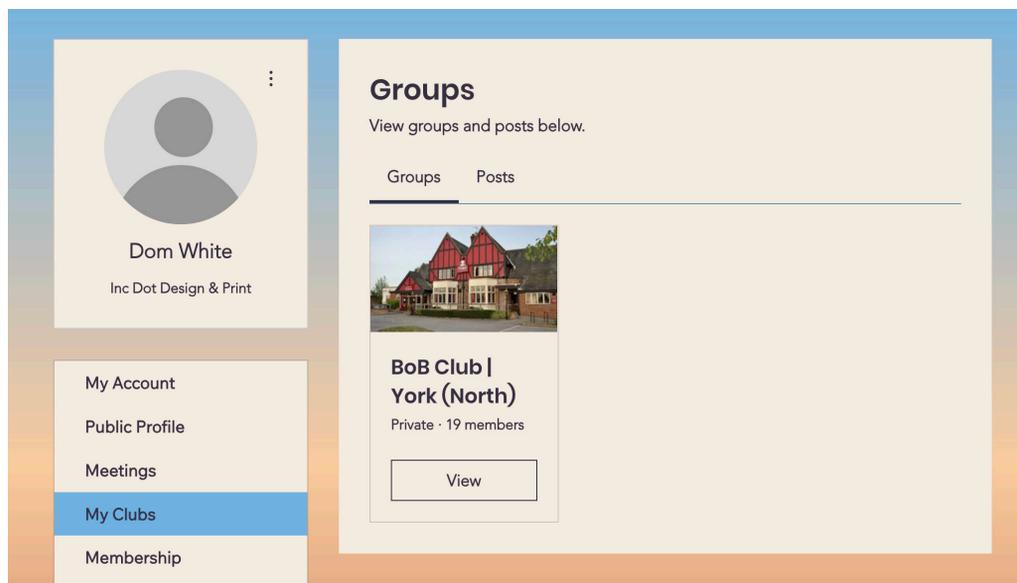
Meetings

- Here is where your upcoming and passed attended meetings are displayed.



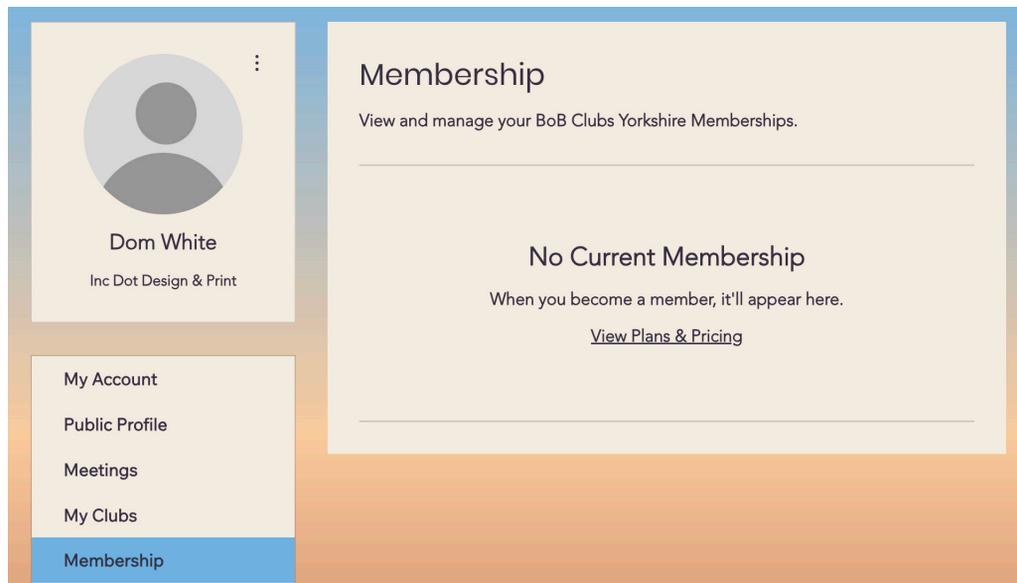
My Clubs

- Here you can quickly access the BoB Club group forums you are members of or view any posts you've made



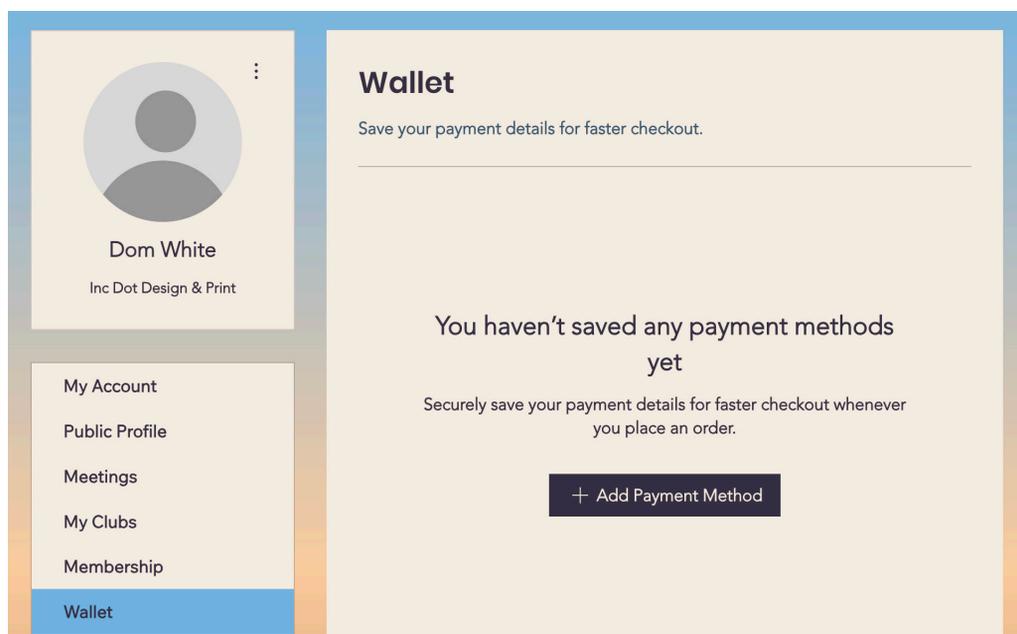
Membership

- Your membership plan will be displayed here with your valid dates and renewal dates.



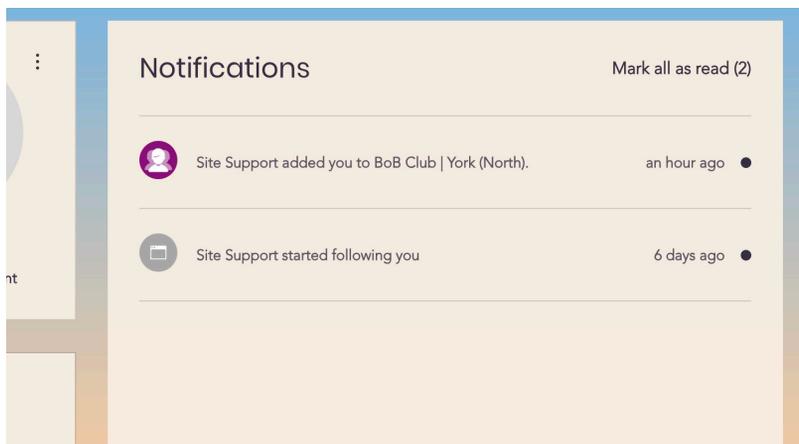
Wallet

- Here you can view your saved payment methods. Note: Your payment details are secure and viewable only to you



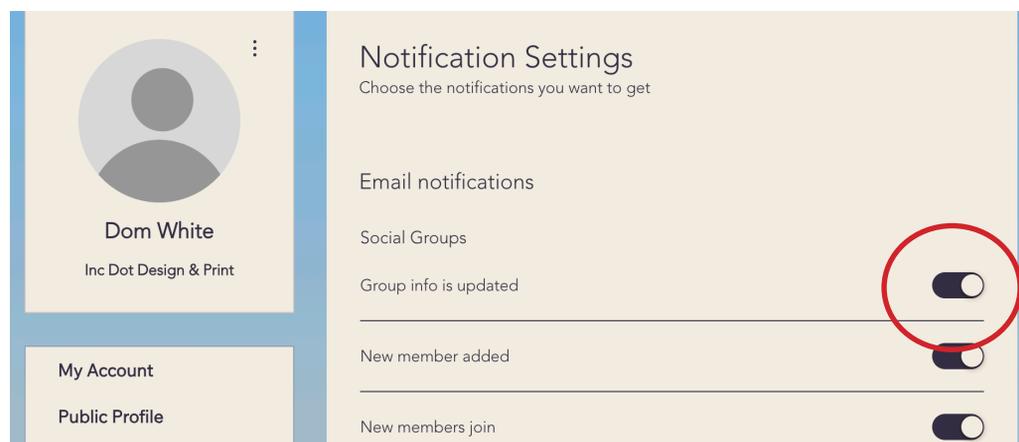
Notifications

- Notifications about your account and your club forums can be found here, or by the little bell in the top right of the page



Settings

- Your settings page defines which notifications you'd like to receive. Click the button on the left to leave them on (right) or turn them off (left).



If you require any further assistance, please contact Site Support or email welcome@bobyorkshire.club